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**DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT**  
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June 28, 2013

Departmental Circular Number 13-02

TO: Departmental Personnel Officers  
Personnel Directors

FROM: Barbara A. Krieg, Director *Barbara A. Krieg*

SUBJECT: Amendments to the Compensation Plans

The following amendments to the State of Hawaii's Compensation Plans dated April 1, 2013, have been incorporated into the updated compensation plans dated July 1, 2013, which can be viewed on our website at <http://dhrd.hawaii.gov> (click on **State HR Professionals>Classification and Compensation**).

**PART I - WHITE COLLAR**

Delete	2.894	Resource Allocation Systems Analyst V, SR-24, BU:73 J, effective 4/16/13
Delete	2.895	Resource Allocation Systems Analyst VI, SR-26, BU:73 J, effective 4/16/13
Delete	2.896	Resource Allocation Systems Analyst VII, SR-28, BU:73 J, effective 4/16/13
Delete	2.897	Resource Allocation Systems Analyst VIII, SR-30, BU:73 J, effective 4/16/13

**PART III – EMCP**

Change	17.544	Salary grade only for Vocational Rehabilitation Administrator, from ES-03 to EM-08, effective 4/1/13
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**Note: The Salary Schedules for the following bargaining units have been updated as follows:**

BU 02, effective 7/1/13  
BU 03 & 04, effective 7/1/13  
BU 09, effective 1/1/13 & 4/1/13  
BU 10, effective 1/16/13

**AMENDED CLASS SPECIFICATIONS/MINIMUM QUALIFICATION SPECIFICATIONS**

1.246 & 1.248	Data Entry Supervisor I & II, Part II only, effective 4/24/13
1.695	Legal Clerk, Part II only, effective 4/05/13
1.696	Legal Secretary, Part II only, effective 4/05/13
1.697	Supervising Legal Clerk, Part II only, effective 4/05/13
1.825	Staff Services Assistant I, Part II only, effective 4/05/13
1.826, 1.827	Staff Services Supervisor II & III, Part II only, effective 4/05/13
1.831, 1.832, 1.833	Business Services Supervisor I, II, & III, Part II only, effective 4/05/13
2.105 & 2.106	Institution Facilities Superintendent I & II, Part II only, effective 6/28/13
2.831, 2.832, 2.833, 2.834	Economist IV, V, VI, & VII, Part II only, effective 5/10/13
3.525 & 3.530	Corrections Supervisor I & II, Part II only, effective 6/28/13
5.052, 5.053, 5.054, 5.055, 5.056	Wildlife Biologist II, III, IV, V & VI, Part II only, effective 4/05/13
5.059	Wildlife Management Program Specialist, Part II only, effective 4/05/13

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6.452, 6.453, 6.454, 6.455, 6.456	Registered Nurse II, III, IV, V, & VI, Part I & II, effective 6/03/13
8.745	Assistant Civil Defense Telecommunications Officer, Part II only, effective 4/01/13
8.747	Civil Defense Telecommunications Officer, Part II only, effective 4/01/13
8.767, 8.768, 8.769, 8.770	Criminal ID Technician I, II, III, & IV, effective 5/10/13
9.136	Tree Trimmer-Truck Driver, Part II only, effective 4/05/13
10.730	Truck Driver-Laborer, Part II only, effective 4/05/13
10.735	Light Truck Driver, effective 4/05/13
10.745	Heavy Truck Driver, Part II only, effective 4/05/13
17.730	Dental Health Program Manager, Part II only, effective 5/02/13
17.846	Chief Special Investigator, Part II only, effective 4/04/13